

# **Dieringer School District #343**

## **Washington State K-20 Network**

### *Parent Information Letter*

Dear Parent:

The Dieringer School District has had the ability to enhance your child's education by providing Internet access. The Internet is a worldwide collection of networks of computers. It allows your child the opportunity to access rich information sources, share information, learn concepts, and communicate with children and adults from other parts of the country and world. It is our intention to provide an Internet environment that is safe and appropriate for the maturity level and need of student users. District personnel will monitor Internet access by students and the degree of access to the Internet will be dependent upon the age of the students.

We are requiring that all students have parental permission on file prior to receiving their Internet access.

With this educational opportunity also comes responsibility. It is important that you and your child read the enclosed access release form and discuss it together. When your child is given access to the Internet, it is extremely important that the rules are followed. The use of inappropriate material will result in the loss of the privilege to use this educational tool, and could result in disciplinary action. Parents remain legally responsible for the child's actions. The attached guide lines will be reviewed with your student by one of his/her teachers.

The District has also purchased and installed an Internet Filter to block inappropriate material from reaching the desktops of district computers. The software that is installed is called 8E6 and the list of blocked sites is updated regularly to screen newly launched sites.

Use of the Internet is an educational opportunity that requires users to act responsibly, ethically, and in accordance with network use guidelines. Educational staff will monitor student internet use while in school. The student is ultimately responsible for his/her conduct on the Internet.

After you have read and discussed this and if you choose to sign the release form, please return it as soon as possible.

Sincerely,

Jim LaRosa  
Director of Technology  
Dieringer School District #343

**Dieringer School District #343**  
***Internet Access Acceptable Use Policy***  
***For Students***

*Please read through this document with your child and sign that you have reviewed and understand each entry.*

**Data Network**

1. I promise to use the Internet only to find educational sites and for research.
2. I promise to use my manners when using the computer and accessing the web. Any use of the computers to do illegal things will not be allowed.
3. I promise not to look for inappropriate web sites. If I find something on the Internet that makes me feel uncomfortable I promise to let a staff member know.
4. **I promise I will not log in to the network using another student's name and password.**
5. I promise to use only those programs and files that are provided to me on the desktop.
6. I promise to use my own account name when using software programs.
7. I promise that I will not install software on school computers.
8. I promise that I will not use the computer or any program to interfere with the work of others.
9. I promise that I will not develop programs that would disrupt others. I promise that I will not "hack into" or access the computing system in an unauthorized way.
10. I promise that I will not seek or create information that is hateful, mean-spirited, or unkind.

**Copyright**

11. If I find information for a project on the Internet, I promise to give credit to the person who created the information.

**Personal Safety**

12. I understand that personal information such as complete names, addresses, telephone numbers, and identifiable photos should remain confidential when communicating on the system. I will never reveal such information without permission from my teacher, parent or guardian. My parents and I have discussed the potential dangers of the Internet.
13. I will never make appointments to meet people in person that I have contacted on the system without district and parental permission.

## **General Resources**

14. I promise to store only school related information in my network folder or on school computers.
15. **The Parental Access Release Form must be on file before I can access the Internet.**
16. I promise to only use the Internet if there is a teacher or staff member in the room.

## **Disciplinary Action**

17. I understand that if I don't follow these rules, there are consequences.
  - a. Minor violations (e.g. sharing passwords)
    - i. 1<sup>st</sup> offense – Referral to principal for disciplinary action
    - ii. 2<sup>nd</sup> offense – Referral to principal for disciplinary action and loss of computer privileges for 10 days
    - iii. 3<sup>rd</sup> offense - Referral to principal for disciplinary action and loss of computer privileges for remainder of the school year.
  - b. Major offenses (e.g. modifying system, unauthorized access to staff programs)
    - i. Will be reviewed on a case by case basis with severity of violation determining disciplinary action.

**Parents,**

Please read and sign:

From time to time, Dieringer School District #343 and the K-20 Network will make determinations on whether specific uses of the network are consistent with the acceptable use practice. Dieringer School District #343 reserves the right to log Internet use and to monitor file server space utilization by users while respecting the privacy of user accounts. Dieringer School District #343 also reserves the right to remove a user account on the network to prevent further unauthorized activity.

**Washington State K-20 Network**

***Individual User Access Release Form***

***To be discussed with the child, and signed by the parent***

***Please return to school office.***

In consideration for the privilege of using the K-20 network and in consideration for having access to the public networks, I hereby release Dieringer School District #343, the K-20 network, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my child's, use, or inability to use, the K-20 network including, without limitation, the type of damages identified in the Dieringer Acceptable Use Policies. Further, I, and/or my child, agree to abide by the Dieringer Acceptable Use Policies, which I have reviewed and understand. I also acknowledge and agree that the Dieringer School District has the right to review or remove any materials installed, used, stored or distributed on or through the network or District's system.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Parent/Guardian  
(Required)

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Grade